

YourNameGoesHere
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Via U.S.P.S. First Class Mail

Insert Date
February 15, 2007

State of Washington
Insert Committee

**House Committee on Agriculture
and Natural Resources**

Attention: **Insert Committee Legislative Aide Name**
P.O. 40600
Olympia, Wash. 98504-0600

Insert the proposed legislation number that this references & date

In re: Public Hearing of HB 1151 on Feb. 21, 2006

Dear **Committee Legislative Aide Name**:

Below is an example

Please find enclosed the original and 20 copies of my "Notice of Appearance and Memorandum in Support of House Bill 1151". I would appreciate your help in bringing this filing to the attention of the Committee, and add it to the Committee's Record as well.

If at all possible, I respectfully request that my statements be read into the Record as well as I am sure that the changes I propose would be in the best interest and to the benefit of many of the state's farmers.

Sincerely Yours,

YourNameGoesHere

Enclosures: Notice bearing my original signature
Certificate of Mailing
20 Copies of said Notice